

ST. CATHARINE COLLEGE

GRADUATE STUDIES APPLICATION

ABOUT ST. CATHARINE COLLEGE

St. Catharine College is an independent Catholic college that provides quality graduate and undergraduate education and offers degrees in a variety of academic areas and professional programs.

Consistent with the Dominican tradition upon which it was founded, St. Catharine College fosters education grounded in the liberal arts values and is committed to the free pursuit of truth. The College embraces Christian principles while respecting individuals of all religious traditions.

St. Catharine College encourages students to pursue lifelong learning and to develop a sense of responsibility for themselves, their community, and a just society.

Accreditations

SCC is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia, 30033-4097; telephone number 404-679-4501) to award degrees. The College holds membership in the following associations: Southern Association of Colleges and Schools, National Catholic Educational Association, Dominican Higher Education Council, Council of Independent Kentucky Colleges and Universities, and National Association of Intercollegiate Athletics (NAIA). The College meets the requirements of the following state agencies and approval bodies and is affiliated with the: Kentucky Council on Post Secondary Education and Kentucky Board of Nursing.

Mission Statement

The Master of Arts in Leadership program at St. Catharine College prepares reflective, competent leaders to direct and provide professional services in diverse settings. The degree offers research-based instruction with opportunities to learn best practices and to implement them. Mastery of program competencies is demonstrated through classroom experiences, field placement and research.

Admission Requirements:

St. Catharine College is open to and provides equal opportunity to all qualified students regardless of age, race, color, disability, gender, religion, or national origin.

1. A completed application form and non-refundable application fee of \$50.00.
2. Official transcript(s) from all colleges previously attended.*
3. Submission of a portfolio to include two of the following:
 - A. Official report of GRE, GMAT, LSAT, or MAT scores*
 - B. Resume/CV
 - C. Sample of undergraduate and/or professional work.AND
Three letters of recommendation from faculty who have taught the applicant and/or professional contacts.
4. Self-assessment essay to include:
 - A. My definition of leadership and how I arrived at it.
 - B. My professional leadership role models.
 - C. A mistake I made and what I learned from it.
 - D. Why I want to enroll in this program and what I hope to learn from it.

Admission as a Visiting Student

Students enrolled in good standing at another college or university are welcomed as visiting students at St. Catharine in either regular or summer terms. Such students must submit an official statement documenting their status in good standing and approval of the Dean or other designated authority from the student's home institution.

1. A completed application form and non-refundable application fee of \$20.00.
2. A Letter of Good Standing from students' home institution as described above.

No other application information is required. If a visiting student subsequently applies for regular admission to St. Catharine, full admissions procedures must be followed.

***Please have official transcripts from all colleges and universities attended and official GRE, MAT, LSAT or GMAT scores sent to the Dean of the School of Graduate Studies.**

APPLICATION FOR GRADUATE STUDIES ADMISSION

PERSONAL INFORMATION

Last Name First Name Middle Name Maiden Name

Male Female

_____/_____/_____
Social Security Number

E-mail Address

Number, Street, P.O. Box City State Zip

(____)_____
Home Phone Number (____)_____
Cell Phone Number ____/____/_____
Birth Date _____
Birthplace (City, State)

County If Non-U.S. Citizen, list: Country of Birth Country of Citizenship

Emergency Contact: _____ Phone Number(____) _____ Relationship _____

Requested Information for Demographic Purposes Only

- Race/Ethnicity
- | | | |
|--|--|--|
| <input type="checkbox"/> White, Non-Hispanic | <input type="checkbox"/> Hispanic | <input type="checkbox"/> Asian or Pacific Islander |
| <input type="checkbox"/> Black, Non-Hispanic | <input type="checkbox"/> American Indian or Alaskan Native | |
| <input type="checkbox"/> Non-resident Alien | <input type="checkbox"/> Other/Bi-racial | |

Religious Affiliation: _____

Source of your interest in St. Catharine College: Check any that apply

- | | | |
|---|------------------------------------|---------------------------------------|
| <input type="checkbox"/> College Representative | <input type="checkbox"/> Newspaper | <input type="checkbox"/> Radio |
| <input type="checkbox"/> Television | <input type="checkbox"/> Faculty | <input type="checkbox"/> Alumni |
| <input type="checkbox"/> Relative | <input type="checkbox"/> Friends | <input type="checkbox"/> Other: _____ |

Test Score(s): (If applicable)

MAT Score _____ Date Taken _____

LSAT Score _____ Date Taken _____

GMAT Score _____ Date Taken _____

GRE Scores _____ Date Taken _____

Have you ever been enrolled in college under another name? If so, list name: _____

List all colleges and/or universities previously attended:

Name of College/State	Date of Attendance (mo/yr)	Degree Earned
_____	_____	_____
_____	_____	_____
_____	_____	_____

APPLYING FOR SEMESTER BEGINNING: _____ FALL _____ SPRING 20_____

ADMIT STATUS:

_____ First Time Graduate Student _____ Readmit as Graduate Student
_____ New Non-Degree (enrolling for credit not toward degree)
_____ New Visiting Student (Visiting Student letter required before applicant can be admitted)

I plan to attend (check one): _____ Full-Time (9 hrs. per semester) _____ Part-time

I plan to (check one): _____ Commute _____ Live on Campus

Are you a veteran: Yes No

Graduate Studies Plan:

My intended area of concentration in the Master of Arts in Leadership

_____ **Community & Regional Leadership**

_____ **Health Promotion & Leadership**

Signature Required:

Please sign the application and return it with your portfolio (see below) and the \$50.00 application fee.

I certify that the above statements are correct and complete to the best of my knowledge. I give St. Catharine College permission to use and publish photographs of me for editorial, advertising or other legitimate purposes. I have disclosed all of my academic history. I understand that intentional failure to disclose this information jeopardizes my continued enrollment in the College.

Signature

Date

**PLEASE MAIL YOUR COMPLETED APPLICATION TO:
DEAN OF THE SCHOOL OF GRADUATE STUDIES
ST. CATHARINE COLLEGE
2735 BARDSTOWN ROAD
ST. CATHARINE, KY 40061**

RECOMMENDATION FORM: MASTER OF ARTS IN LEADERSHIP

To: The Applicant

Please fill in the information indicated below. Send one form with a stamped envelope addressed to the Dean of Graduate Studies St. Catharine College to each person you are asking to give you a recommendation. The Family Educational Rights and Privacy Act gives you the right, if you are accepted and enroll at St. Catharine College, to see your educational records, including recommendations. You may waive your right to see recommendations or a particular recommendation.

Three recommendations from professors, work supervisors, or professional associates are required. *Recommendations from family members and friends cannot be accepted.*

Name of Applicant: _____

I (circle one) do / do not waive my right of access that I may have to this recommendation.

To: Individual Completing this Recommendation Form

The individual whose name appears above is applying for admission to the St. Catharine College Master of Arts in Leadership Program. Your completion of this form and evaluation of the applicant's potential for success are critical parts of the application process. The applicant has asked that you submit a recommendation supporting the application. We provide this form, but feel free to attach a letter to the form. We appreciate your prompt response so that we may consider the application in a timely manner.

Name of Respondent: _____ Title: _____

Institution or Agency: _____

Signature: _____ Date: _____

Please rate the applicant in the following areas:

Superior ~ 5 Above Average ~ 4 Satisfactory ~ 3 Below Average ~ 2 Unable to Comment ~ 1

Potential for Graduate Study: 5 4 3 2 1

Intellectual Ability: 5 4 3 2 1

Academic Achievement: 5 4 3 2 1

Oral Communication: 5 4 3 2 1

Written Communication: 5 4 3 2 1

Motivation/Commitment: 5 4 3 2 1

Organizational Skills: 5 4 3 2 1

Emotional Maturity: 5 4 3 2 1

Ability to work as a team member: 5 4 3 2 1

Personal Integrity: 5 4 3 2 1

Please answer the following (*Please feel free to attach separate/additional pages.*):

How long have you known the candidate and in what capacity?

Please describe one or two of the applicant's most significant qualifications and give examples.

What would you describe as the applicant's "growing edge" or quality that most needs strengthening?

Please describe a situation in which you observed the applicant either: (1) leading a group or (2) participating as a member of a team. Please share your assessment of the applicant's performance.

Based on the above, please choose one of the following as your recommendation of the applicant:

_____ highly recommend _____ recommend _____ recommend with reservations _____ cannot recommend at this time

May we call you if we would like to discuss this applicant? If yes, please provide a phone number and best time to call.

Phone number _____

Best time to call: _____ Morning _____ Afternoon _____ Evening _____ Weekend